

Clerk of Court Cover Letter (Restitution Lien)

_____, 20__

Clerk of Court
Clerk of Court’s Address
City, State, ZIP

Re: State v. _____
(Defendant’s Name)

Cause No. CR _____

Dear Clerk of Court:

As a victim in the above referenced case, I am filing the enclosed Restitution Lien against _____(Defendant).

(check one)

This Restitution Lien has been signed by the prosecutor of this case.

This Restitution Lien needs the Sentencing Judge’s signature. Please obtain his/her signature on this document.

In accordance with ARS § 13-806(A), there is no filing fee or any other charge for this type of lien. Please make four (4) certified copies and mail to the address listed below in the enclosed self-addressed, stamped envelope.

If there are any problems with the enclosed form or if you have any questions, you may contact me at: _____.

Thank you for your attention to this matter.

Sincerely,

Victim/Lienholder’s Signature

Printed Name

Address

City, State, Zip

Enclosures (2)